Sekab

Id.nr: SEKAB-1121 Version: 11.0

Data privacy policy

Processing of personal data

We at Sekab care about your privacy and you should always be able to feel secure when entrusting your personal data to us. We therefore always want to strive for a high level of protection for your personal data.

What personal data do we process?

We only process personal data where there is a legal basis for this or with an agreement from you. We do not process personal data unless this is necessary for the fulfilment of our services or the obligations in accordance with agreements and the law. Examples of personal data we process:

- Name and national Id number or other type of identification number.
- Contact information, as address, phone number, e-mail address etc.
- Company affiliation.
- IP-address

Information that you give without being requested to and which you provide voluntarily we will process only on the basis that we do not handle more personal data than what is necessary for the purpose, and we always strive to use the least sensitive information when sharing the information within Sekab.

How do we gain access to your personal data?

Sekab will collect personal data from you when you order our services or products, contact us for support, participate in events or sign up for newsletters. In addition, when the company you work for is purchasing our services, your personal data can be collected as an employee.

How and why do we process your personal data?

Sekab will use your collected personal data in order to provide services and products. We will also process your personal data when you request our support and to fulfil the contract with you or your company.

Depending on type of product, service or web page you use we will process your personal data with following purpose:

Customer service and support

In order to give you as a customer a quick and specific support we need to register and administrate your personal data in our support tools. We will also use this information in contracts and invoices in current assignments.

Usage of web pages and services

When you use and register personal data in our websites, the information is collected and stored in our systems. When browsing in our websites, we can automatically retrieve information about your visits, your usage of them and about your computer in order to enhance your experience of our services to you. We sometimes link to other



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unauthorized access, we perform the necessary technical and organizational actions. We also continually adjust our security processes in accordance to developments and progress in the technical field.

Your rights

Under applicable law, you are entitled to request information about the personal data we keep about you at any time. If your information is incorrect, incomplete or irrelevant, you may want to have it corrected or deleted. However, in some cases, we may not delete any of your data if there is a statutory requirement for storage, such as accounting rules, or when there are other legitimate reasons why the personal data must be saved. You also have the right to limit the amount of personal data we process and to require transfer of your personal data.

You may revoke your approval at any time to let us use your personal data. In case of questions or complaint about Sekabs handling of personal data, registry extracts, rectification, restriction of information or objection for marketing purposes, please contact Sekab by sending an email to info@sekab.com

Data protection authority

Integritetsskyddsmyndigheten is the Swedish Data Protection Authority and if you are not satisfied with the way we treat your personal information you have the right to contact them and make a complaint.

Contact information

Phonenumber: 08-657 61 00

E-post: imy@imy.se

Contact information

If you have any questions or complaints you are always welcome to contact us at;

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Sekab

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